

**COUNCILLORS' BULLETIN  
WEDNESDAY, 11 OCTOBER  
2006**



South  
Cambridgeshire  
District Council

**CONTENTS**

**INFORMATION ITEMS**

**1. COMMITTEE MEETINGS FROM 12 TO 25 OCTOBER 2006**

Date	Time	Name	Venue	Contact
Thu 12 Oct	10 am	<a href="#">Cabinet</a>	Council Chamber	<a href="#">Maggie Jennings</a>
	2 pm	<a href="#">Northstowe Development Trust Working Group</a>	Council Chamber	<a href="#">Guy Moody</a>
Fri 13 Oct				
Mon 16 Oct	10 am	<a href="#">Licensing Committee</a> and Environmental Health Portfolio Holder Meeting	Council Chamber	<a href="#">Maggie Jennings</a>
	following above meeting	<a href="#">Licensing Committee (2003 Act)</a>	Council Chamber	<a href="#">Maggie Jennings</a>
Tue 17 Oct	10 am	Windmill Estate Project Steering Group	Fulbourn	<a href="#">Patrick Adams</a>
		E-Gov Programme Board	Monkfield Room	<a href="#">Guy Moody</a>
	2 pm	Resources, Staffing, Information and Customer Portfolio Holder Meeting	Chief Executive's Office	<a href="#">Holly Adams</a>
Wed 18 Oct				
Thu 19 Oct	2 pm	<a href="#">Scrutiny and Overview Committee</a>	Council Chamber	<a href="#">Patrick Adams</a>
Fri 20 Oct				
Mon 23 Oct	2 pm	Customer Service Standards Member Briefing	Monkfield Room	<a href="#">Emma George</a>
Tue 24 Oct	10 am	Environmental Health Portfolio Holder Meeting	C E H O's Office	<a href="#">Maggie Jennings</a>
Wed 25 Oct	2 pm	Member Training Advisory Group	Monkfield Room	<a href="#">Guy Moody</a>

**2. NEWLY-PUBLISHED ITEMS ON MODERN.GOV**

**Agendas**

- [Cabinet 12 October 2006](#)
- [Licensing Committee 16 October 2006](#)
- [Licensing Committee \(2003 Act\) 16 October 2006](#)
- Windmill Estate Project Steering Group 17 October 2006 (Intranet only)
- Resources, Staffing, Information & Customer Services Portfolio Holder Meeting 17 October 2006 (Intranet only)
- [Scrutiny and Overview Committee 19 October 2006](#)

**Decisions**

- [Planning Committee 4 October 2006](#)

#### Minutes

- South Cambridgeshire Crime and Disorder Reduction Partnership 18 September 2006 (attached to Bulletin)
- [Licensing Committee 19 September 2006](#)
- [Licensing \(2003 Act\) Sub-Committee 20 September 2006](#)
- [Scrutiny and Overview Committee 21 September 2006](#)
- [Milton Country Park Advisory Group 9 October 2006](#)

#### Issues

- [Arbury Cambs: Section 106 Agreement](#)
- [Cottenham: Appointment of Contractor – Pine View, Smithy Fen](#)
- [Discretionary Compensation Regulations](#)
- [Flexi-Time](#)
- [Risk Management](#)
- [Thatch and Thatching in South Cambridgeshire](#)

### 3. COWLEY ROAD PARK & RIDE RELOCATION - TRAFFIC ASSESSMENT

[This link leads to the traffic assessment for the new Park & Ride site on Butt Lane, near Milton.](#) You will find the report on the right hand side of the page at the link below. It is a detailed technical report that many people have requested to see, so apologies for the length and detail, but for accuracy, it needs to be sent through in its entirety.

If you have any questions or comments about the traffic assessment, or if you would like a printed copy, please do not hesitate to get in touch with the Project Team on 01223 717585.

Kind regards,

Hannah Gregory  
Major Transport Infrastructure Delivery  
Cambridgeshire County Council  
01223 717585

### 4. CUSTOMER SERVICE STANDARDS - MEMBERS' BRIEFING - 23 OCTOBER 2006

In order to achieve our corporate objective of high quality, accessible, value for money services, South Cambs has set itself a number of tasks over the coming year. The Service First project is one of these and customer service standards were launched on Monday 2 October 2006.

To find out more there will be a members briefing 2pm - 3pm, Monday 23 October in the Monkfield Room. Steve Hampson, executive director will give a brief presentation and introduce Jenny Mitchell, the new customer service project officer. There will be an opportunity to ask questions.

Please contact [Emma George](#), PA to the Executive Director, on 01954 713151 if you are able to attend.

### 5. CODE OF CONDUCT TRAINING - TUESDAY 30 JANUARY 2007

The Scrutiny and Overview Committee, at its [20 July 2006 meeting](#), recommended that Code of Conduct and ethical standards training be mandatory for all district councillors. A general Code of Conduct training session has been scheduled for **Tuesday 30 January 2007** in the Council Chamber, to which all members are expected to attend. The trainer will be [Peter Keith-Lucas](#) of Bevan Brittan Solicitors, and members of other authorities will be invited to help share the costs.

Full details of the course will be circulated once they have been finalised.

An earlier date could not be set due to the block booking of the Council Chamber for the Local Development Framework inquiry and the unavailability of the trainer on days when the inquiry was not sitting.

Please respond to [Democratic Services](#) with your availability **before Friday 8 December 2006**, to give us an accurate idea of numbers.

#### **AGENDAS AND MINUTES**

**6. SOUTH CAMBRIDGESHIRE CRIME AND DISORDER REDUCTION PARTNERSHIP - MINUTES 18 SEPTEMBER 2006**

**7. MILTON COUNTRY PARK ADVISORY GROUP - DRAFT MINUTES 9 OCTOBER 2006**

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**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

Minutes of a meeting of the South  
Cambridgeshire Crime and Disorder Reduction  
Partnership held on Monday, 18 September  
2006 at 10.00 a.m.

PRESENT: Mrs EA Sim – Chairman

Members:	Paul Brand	DAAT
	Bridget Fairley	South Cambridgeshire District Council
	Cllr Mrs Vicky Ford	Community Development Portfolio Holder, SCDC
	Steve Hampson	South Cambridgeshire District Council
	Clody Howlett	GO-East
	Mark Kemp	Cambridgeshire County Council
	Pat Kilby	Divisional Fire Officer, Cambridgeshire Fire
	Simon McIntosh	South Cambridgeshire District Council
	Cllr Linda Oliver	Cambridgeshire County Council
	Paul Ormerod	Cambridgeshire Police
	Leigh Roberts	Cambridgeshire County Council
	Gemma Webb	Cambridgeshire County Council
	Helen Wells	Cambridgeshire Police
	Debbie West	Cambridgeshire Police

**Action****1. APOLOGIES FOR ABSENCE**

- 1.1 Apologies for absence were received from Nikki Clemo, Cllr James Hockney, Chris Mackett and Vicky Skeels.

**2. MINUTES OF LAST MEETING**

- 2.1 The minutes of the meeting held on 22 May 2006 were agreed as a correct record.

**3. MATTERS ARISING FROM MINUTES**

- 3.1 **Minute 6.2 – SSCF – Street Lighting** – to be discussed later at item 7 in the agenda.

- 3.2 **Minute 6.3 – Details of Smith and Wesson Mountain Bicycles** – BF confirmed that the application form had been circulated.

- 3.3 **Minute 6.5 – Crime Figures for Gamlingay** – PO confirmed that he had contacted Cllr Kindersley.

- 3.4 **Minute 6.6 – Reporting of Incidents via CBMs and Police Call Centre** – PO undertook to provide LO with a copy of the latest figures and informed the Partnership that in order to improve the service, priority payments were given as an incentive for additional staff to join the call centre. LS reported that she also had additional figures relating to performance of the call centre and would send them to LO; VF also requested copies of that information. It was also noted that the call centre had been renamed the Police Service Centre.

**PO/LS**

- 3.5 **Minute 10.1 – Anti-social behaviour** - to be discussed later at item 7 in the agenda.
- 3.6 **Minute 12.1 – Drug and Alcohol Action Team Briefing Paper** – LS reported that she had spoken to the Custody Manager who had confirmed that he had spoken directly to the custody staff at the custody suites concerned and the matter had been resolved.
- 3.7 **Minute 13.1 – Evaluation of Community Safety Strategy Launch** – BF confirmed that Parish Councils had been given additional notice of the event and as a result more representatives from the Parishes were expected to attend the event this year on 20 September.
- 3.8 **Minute 15.1/2 – Applications for Funding** – BF confirmed that grant conditions had been signed. GW reported that 10 young people each from the villages of Bar Hill, Swavesey, Papworth and Over attended the No Limit 2 project.
- 3.9 **Minute 15.3 – Youth Intervention Project** – the matter had been referred to DW to take forward. **DW**
- 3.10 **Minute 16.1 – Cambridge Ethnic Community Forum** – the situation was ongoing and SMc was hopeful of reporting further to the next meeting. **SMc**
- 4. ENVIROCRIME DVD**
- 4.1 A DVD, made jointly with the SCDC's Environmental Health department, Police and Fires & Rescue was presented to the CDRP. The DVD was shown in the Grafton Centre, Cambridge with the aim of encouraging the public to report crime; it will also be available on all appropriate websites, including Parish Councils and available for showing in schools. The telephone numbers for reporting crime will also be published in Parish magazines. **DR**
- 5. QUALITY MONITORING REPORT**
- 5.1 The CDRP noted the information contained in the quarterly crime report and in particular that:
- criminal damage had increased by 7% this quarter
  - domestic burglary figures in May were considerably higher than the two previous years, however April and June remained consistent
  - there had been an increase in Anti-social behaviour across the county
  - the number of offences relating to Domestic Violence had continued to fall, the reasons for this reduction remained unclear and not a true reflection. However, the data for 'Incident' reporting had changed since April 2005 which revealed an upward trend; this suggested it may provide a more accurate representation
- 5.2 A Domestic Violence Incidents monitoring report from April 2004 to June 2006 was tabled at the meeting and it was noted that since April repeat

incidents were being recorded by the Police with the figures seen to be more accurate; this may result in the need to review the target figures.

- 5.3 LR offered to contact Steve Selves from the Child and Domestic Abuse Investigation Unit with a view to addressing the CDRP at its next meeting. (subsequent to the meeting – SS unable to attend the next meeting in December) **LR**

## 6. QUARTERLY UPDATE FROM LEAD OFFICERS

### Domestic Violence

- 6.1 In noting the contents of the report, GW undertook to forward to members of the CDRP and for inclusion in parish magazines, information on helpline numbers. **GW**
- 6.2 GW to provide LO with access to the information packs aimed at raising awareness of domestic violence that would be used in primary and secondary schools. **GW**
- 6.3 In response to the comment that some areas had higher incidents than others, LR stated that ongoing investigations were being carried out to ascertain that the data was consistently attained.
- 6.4 HW informed the Group that she would forward information to GW regarding an interactive CD entitled 'Engage' currently used in schools. **HW**

### Prolific and other Priority Offenders

- 6.5 The contents of the report were noted, together with the information that although there were difficulties in finding 15 clients for the Catch and Convict Strand, there were some individuals who were looked at on a higher level of policing (level 2) on a regional and national level.

### Community Cohesion

- 6.6 It was noted that:
- the Romany Theatre Company production of Killimengro had been more successful in the Village Colleges
  - the Gypsy and Travellers Development Plan Document was moving forward to identify sites in South Cambs
  - there was a low turn out from parish councils to the consultation meetings regarding provision of sites

### Vehicle Crime

- 6.7 The CDRP noted the information in the report and in particular that the police would be continuing to address the issues relating to the increase in thefts from vehicles.

### Anti Social Behaviour

- 6.8 PO reported that funding from the CDRP had resulted in additional patrolling of hot spot areas across the District and that the newly-created

Cycle Team had proved particularly successful within the Sawston, Linton and Melbourn neighbourhoods, being able to access areas where vehicles could not. PO added that positive feedback had also been received as a result of a successful action plan relating to ASB in Cambourne.

- 6.9 The CDRP noted that the Enviro Crime day of action would be taking place on Wednesday, 27 September 2006.
- 6.10 LO informed the CDRP that the CCTV was very much appreciated and she received confirmation that cycle police were used in Bassingbourn.
- 6.11 VF raised the issue of who to contact when ASB occurred. PO undertook to liaise with BF on appropriate contact telephone numbers for the public to report incidents; these would be included in an edition of South Cambs magazine. **PO/BF**
- 6.12 DR informed the meeting that some areas of ASB were cross-departmental between the Police and the Environmental Health Department and incidences such as abandoned cars were not included in the quarterly recording figures. In response, LS reported that the Police Service Centre was investigating that issue.
- 6.13 In conclusion it was agreed that:
- CBMs should be encouraged to use the E-cop system. PO undertook to check they were **PO**
  - The configuration of the telephone number for the Police Service Centre should be consistent with telephone voice mail messages giving out the number. **PO**

## 7. SAFER AND STRONGER COMMUNITIES FUND: CAPITAL ALLOCATION

- 7.1 The capital allocation relating to the Street Lighting Initiative was tabled at the meeting.
- 7.2 As part of the CDRP funding must be proportioned for capital initiatives, *inter alia*, £20,000 was allocated to a Street Lighting Initiative following SCDC's decision to discontinue its contribution of funding towards footway lighting around the district. Negotiations between District, County and Parish Councils had resulted in none of the footway lights being switched off and it was recommended that the initiative be dropped for 2006/07. The situation would, however, be monitored over the winter months to ascertain whether there was an impact on crime and disorder in the district and considered again in 2007/08.
- 7.3 The Executive Group recommended
- (a) that three items of capital expenditure previously paid out of the pooled fund be transferred to the Safer Stronger Communities Fund (SSCF) to free more funding in the pooled fund as detailed below:

Laptop for Partnership Support Officer

£681.40



Business Watch – reinforcement of perimeter fence in Over	£2000.00
Envirocrime Video Project	£750.00
<b>Total to be transferred</b>	<b>£3431.40</b>
<b>Remainder</b>	<b>£16568.60</b>

- (b) that if the CDRP supports any of the funding bids under agenda item 10, that the capital element be paid from SSCF
- (c) further initiatives for investigation,
- Anti-Social Behaviour Database
  - Van for transporting PCSOs and their bicycles to villages
  - Stack fire cameras to link with stack fire alarms previously supported by the CDRP

7.4 The CDRP **AGREED** the recommendations described above and noted that allocation of funding will need to be made at the next CRDP meeting on 4 December 2006 to ensure the money is spent by the end of March 2007.

## 8. FUNDING UPDATE 2006-07

### 8.1 Safer Stronger Community Funding 2006/07

The CDRP **NOTED** that

- (a) a total of £24,216 had been paid to projects for Q1,  
 (b) £16,568.60 (see agenda item 7) remained as unallocated capital funding, and

#### **AGREED**

- (c) the withdrawal of £4,180 allocated in the PPO Prevent & Deter section as no individuals had met the criteria for transferring to the Revenue account.

### 8.2 Pooled Fund

- Targeted Youth Work – at the request of LO, GW to e-mail areas to be targeted. **GW**
- Overall grants/allocations were monitored on a quarterly basis and reviewed by the Executive Group and CDRP if necessary
- An annual review and evaluation of grants/allocations to be presented after Q3 by GW **GW**

8.2 It was noted that the uncommitted balance of the Pooled Fund was £4,246.47.

## 9. CONNECTIONS BUS

9.1 Concern was raised on the results of the health survey completed by the young people using the Bus although it was felt that the results were most likely synonymous across the district. DR undertook to bring this issue to

**DR**

the attention of the Improving Health Partnership when it next meets.

9.2 It was noted that funding for the Bus was available until Christmas and although it had ceased visiting Cambourne since a youth club had been formed, it was felt that the community would benefit from a re-instatement. GW would investigate the possibility. **GW**

9.3 The CDRP **AGREED** that funding for the Connections Bus should continue.

## 10. **POOLED FUND APPLICATIONS: BLAZERS CADET PROJECT 2006/07**

10.1 The CRDP considered three requests for funding a Blazers Cadet Project 2006/07 in the villages of Sawston, Linton and Fulbourn/Teversham. The Executive group recommended that Sawston and Fulbourn/Teversham be allocated funding as Linton had in the past experienced the Blazers project. It was noted that the Fire and Youth services were contributing towards the projects and that the equipment could be re-used.

The CDRP **AGREED**

- (a) to allocate funding for the Blazers Cadet Project 2006/07 for the villages of Sawston and Fulbourn/Teversham, **BF**
- (b) that the applicants be requested to seek alternative funding for Linton, **BF/PK**
- (c) that the applicants seek sponsorship for the uniforms from, for example, the Prince's Trust, Marshalls or parish councils, and **BF/PK**
- (d) that photographs of the project be made available for publication in the South Cambs magazine **PK**

## 11. **'POLICING YOUR NEIGHBOURHOOD' EVENT**

11.1 The CDRP noted the agenda for the Policing your Neighbourhood event to be held at Marshalls Airport on 20 September and that 95 people, mainly from Parish Councils, had confirmed their attendance. Representatives from other areas were urged to attend the event.

## 12. **PROLIFIC AND OTHER PRIORITY OFFENDER MATRIX**

12.1 Consideration was given to the proposals for changes to the South Cambs Prolific and other Priority Offenders (PPO) scoring matrix. The proposal had been initiated as the Catch and Convict and Resettle and Rehabilitate Strands of the scheme currently had only 10 clients on the scheme. The Home Office requirement is to work with 15 clients on the Catch and Convict strand.

12.2 It was proposed that a change to the current matrix be increased in respect of the ASB/public order weighting by 2, making a total of 3 altogether.

12.3 The CRRP **SUPPORTED** the revised matrix system in respect of

ASB/public order to 3 points.

- 12.4 A further request for a change to the maxtrix in respect of anti-social behaviour was referred to the ASB Task Group for determination. **PO**

### 13. UPDATE FROM COMMUNITY SAFETY STRATEGIC GROUP

- 13.1 SMC reported that

- LAA were looking at targets, particularly domestic violence and the recording of incidents
- No targets currently exist for alcohol
- There was a need to focus on managing perception
- Funding for 2007/08 SSCF – the proposal was accepted for a 30/70 split between the County Group/CDRPs to spend at their discretion. Funding will come from the LAA
- There will be an ASB Steering Group, formerly known as the Implementation Team. It will take the lead on the `Respect` agenda and will report to the County Strategic Group

### 14. FIRE AUTHORITY REPRESENTATION ON THE CDRP

- 14.1 The CDRP considered inviting an elected member of the fire authority to attend the Group meetings and following a brief discussion, it was **AGREED** that the Chief Fire Officer be invited to nominate a Fire Authority representative to attend future meetings of the CDRP. **BF**

### 15. RURAL COMMUNITY ACTION GROUP

- 15.1 The CDRP had been asked to nominate a representative to attend meetings of the Rural Community Action group. LO volunteered to attend and this was agreed. **LO**

### 16. TARGETED PREVENTION PROJECTS AND FUNDING

- 16.1 PK requested the necessity for continued monitoring of items purchased from capital funds. GW undertook, via the Officer Support Group a review of the procedure. **GW**

### 17. EQUALITY IMPACT ASSESSMENTS (EIAS) FOR PARTNERSHIPS

- 17.1 Following a brief discussion it was **AGREED** that the format the Fire and Rescue Service currently used for Equality Impact Assessments be considered at the next meeting of the Executive Group with a recommendation from that Group brought to the first available meeting of the CDRP. **GW/SM**

### 18. NEIGHBOURHOOD POLICING

- 18.1 An update on neighbourhood policing was tabled at the meeting. An additional Neighbourhood Panel was launched on 11 September 2006 in the Sawston neighbourhood area with over 50 people in attendance to raise issues that were of concern to them locally. Information was given to the meeting about local trends in crime, disorder and anti-social behaviour. There had been considerable debate regarding the information

provided and all parishes (except Babraham) were represented. Particular concern had been voiced regarding the danger caused by speeding vehicles throughout the neighbourhood area.

18.2 Priorities set for partner action during the next 8 weeks were:

- Anti-social behaviour in High Street, Sawston
- Anti-social behaviour in High Street and surrounding area in Great Abington
- Speeding throughout the neighbourhood area

Communities will be kept informed of action taken and a detailed update will be given at the next panel meeting.

**VS**

## 19. DATES OF FUTURE MEETINGS

It was agreed that future meetings would be held on:

- Monday 04 December 2006
- Monday 19 February 2007
- Monday 21 May 2007
- Monday 17 September 2007
- Monday 03 December 2007

All meetings to commence at 10am and held in the Swansley Room at South Cambridgeshire Hall.

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**The meeting ended at 12.50 p.m.**

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**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

At a meeting of the Milton Country Park Advisory Group held on  
Monday, 9 October 2006

PRESENT: Councillor R Hall – Chairman  
Councillor Mrs CAED Murfitt – Vice-Chairman

Councillors: PT Johnson  
Mrs HM Smith  
RT Summerfield

and Councillor Mrs VG Ford (Community Development Portfolio Holder).

**1. APOLOGIES FOR ABSENCE**

None.

**2. DECLARATIONS OF INTEREST**

Councillors Mrs HM Smith and RT Summerfield both declared an interest as members of Milton Parish Council and Milton Community Centre Charity.

**3. MINUTES OF LAST MEETING**

The minutes of the meeting held on 27 July 2006 were agreed as a correct record subject to the following amendments:

- Minute 7.4 heading to read *Milton Parish Council*
- Minute 7.16 – substitute 'the Milton Community Trust' with *Milton Parish Council*

**4. MATTERS ARISING FROM MINUTES**

Minute 6.6 – County Council attendance – In response to a query regarding an invitation for a representative of the County Council to attend this meeting, it was noted that SMC had been unable to gain a commitment from the County Council to attend any meetings to discuss matters relating to the Park.

Minute 7.8 – Income from parking charges – In response to a question as to how the estimated income of £30,000 from parking charges was derived, the Group was informed that although a counting mechanism installed at the entrance to the Park indicated that there were 90,000 visitors per annum, many of those visitors were at the Park for only a short time, eg during the lunchtime period and not actually getting out of their cars and this had been taken into consideration when estimating the income.

Update on Progress Management Options for the Park

The Advisory Group noted the following information:

- The Portfolio Holder had had discussions recently regarding future budgets, with the outcome that there was a serious shortfall in finances for maintaining the Park. She was however due to meet later that day with representatives from the Science Park with the possibility of obtaining monetary contributions towards the cost of maintaining the Park

- Reducing the costs in maintaining the Park would result in a decline in the standard of facilities and maintenance of the Park
- Setting up a Trust with local communities was deemed the way forward as lottery funding could be applied for. It was noted that SCDC did not have the in-house specialist knowledge for setting up an appropriate Trust, however SMC had obtained details of a company called 'Prohelp' who may be able to help
- No progress made yet concerning a framework for a Trust
- If the work links with the College of West Anglia was successful, they should continue
- If Mencap were to take over the Park, a monetary contribution from this Council would still be expected
- Parking charges were unlikely to cover the cost of maintaining the Park
- An open meeting was suggested in order to keep the public informed and involved. **SB/VF/SMC** to liaise
- Financial information was still awaited from Mencap regarding present and projected income from the kiosk

## 5. RANGERS REPORT

The Advisory Group, having noted the contents of the report suggested ways in which to raise income at the park, these included:

- Camping activities for scouts
- Christmas parties
- Wedding venue
- Advertising at the entrance to the Visitors' centre that it can be hired

The Ranger undertook to:

- explore all possibilities mentioned above
- encourage NAPP to include an article in the Science Park magazine about the volunteer work undertaken by some of its staff in the Park on 8 September
- include an article in the next available South Cambs magazine concerning the recent survey undertaken on the breeding birds in the Park

In conclusion, the Advisory Group expressed its thanks to the Ranger and his staff for all the work undertaken during the summer months.

## 6. CATERING UPDATE

SMC reported that he had contacted several catering operators in order to establish a potential operator for the kiosk at the Park. Many of them had requested details of the present income derived by the Mencap operation and as reported in 'matters arising' Mencap had been reluctant to impart this information.

It was proposed and agreed that,

- (a) In the interim, SMC seek expressions of interest from catering operators, including those who operated the kiosks in Cambridge City, and
- (b) Inform Mencap that a new refreshment contract would be issued from 1 April 2007, the length of the contract would be negotiable and to confirm that Mencap could re-apply.

## 7. WORK LINKS WITH COLLEGE OF WEST ANGLIA

The Ranger reported that:

- He had met recently with the course tutor and gained clarification on the extent to what the students could accomplish in the Park. There was also a possibility of working with other tutors at the college, eg arboriculture and horticulture
- The tutors would supervise the students
- He was awaiting confirmation whether or not the students would litter-pick

SB informed the Advisory Group that the Friends of the Park could consider providing the additional tools required for the students.

In conclusion, the Advisory Group noted the contents of the report and the information provided by the Ranger.

## 8. USE OF ANIMALS TO GRAZE IN THE PARK

It was reported that, although the amount of income would be minimal from allowing the grazing of animals in the Park, it would reduce the amount of grass cutting required. The south-east area of the Park had been earmarked as a possibility for grazing.

The Advisory Group,

- (a) **NOTED** the contents of the report, and having indicated that there should be no liability on the Council, particularly if electric fencing was erected,
- (b) **AGREED** that officers investigate further the grazing of sheep or cattle in the park, and if a suitable grazier was found, arrange for an agreement to be drawn up and grazing to commence for a length of time to be determined by the Head of Community Services, in consultation with the Community Development Portfolio Holder.

## 9. INTRODUCING PARKING CHARGES - REPORT

Following a brief discussion, the Advisory Group noted the contents of the report and confidential appendix and

### **AGREED**

- (a) that the season ticket charge for parking would be levied at £15 per quarter
- (b) 'blue badge' holders would not be charged for parking
- (c) that once the pay and display machine was installed, a sign be erected that all money from the parking fees would go towards the upkeep of the Park

## 10. DATE OF NEXT MEETING

It was agreed that the next meeting would be held when necessary.

## 11. WALK AROUND THE PARK

The Ranger showed Members the area of the park where the grazing of animals could take place and then visited Tomkin's Mead to view the clearing of the undergrowth undertaken by the volunteers from NAPP.

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**The Meeting ended at 11.30 a.m.**

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